

The June Metro Board Meeting will be held simultaneously in person and online using Zoom. The public is invited to attend. In consideration of everyone's time and in respect of those presenting, any online connection that is deemed to be causing a disruption may be removed from the meeting.

Metro Transit is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/87276545685?pwd=ZzVXWmtRQlNLaU9tUzZNNHNrYy9TUT09>

Meeting ID: 872 7654 5685

Passcode: 3417560

One tap mobile

+12532158782,,87276545685# US (Tacoma)

+13462487799,,87276545685# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 872 7654 5685

Find your local number: <https://us06web.zoom.us/u/kIuczSaf7>

AGENDA

REGULAR BOARD MEETING

TRANSIT AUTHORITY OF THE CITY OF OMAHA

2222 Cuming Street

Omaha, Nebraska, 68102

June 23, 2022

8:30 a.m.

1. Call to Order: Notice of the Regular Meeting was published in the Omaha World Herald on June 19, 2022.
2. Approval of Minutes of Previous Meetings:
 - a. Regular Meeting: May 26, 2022
 - b. Board Retreat Meeting: May 27, 2022
3. General Public Comment Period

This is an opportunity for members of the audience to be heard regarding topics related to the Transit Authority of the City of Omaha, not on the agenda for a maximum of 2 minutes.
4. Administrative Report (L. Cencic)

5. Administrative Reports:
 - a. Administration/Human Resources (D. Grant)
 - b. Programs/Operation (I. Maldonado)
 - c. Communications (N Ebat)
6. Resolution #425: Conversion of the Transit Authority of the City of Omaha, dba Metro, to a Regional Metropolitan Transit Authority (A. Haase)
7. Board Chair Report (A. Haase)
8. Date, Time and Place of Next Regular Board Meeting
Thursday, July 28, 2022, at 8:30 a.m.
Authority's Administrative Building
9. Adjournment

Tentative Resolutions for Next Board Meeting

None

6. RESOLUTION: **Resolution 425: Conversion of the Transit Authority of the City of Omaha, dba Metro, to a Regional Metropolitan Transit Authority**

EXPLANATION: Pursuant to Nebraska Revised Statutes §18-1801 to §18-1825, known and cited as the Regional Metropolitan Transit Authority Act, the Transit Authority of the City of Omaha, dba Metro, may convert to a regional metropolitan transit authority with an affirmative two-thirds vote of its Board of Directors. As of the effective date of the conversion, Metro shall remain a body corporate and politic and a governmental subdivision of the State of Nebraska, but thereafter shall be known as the Regional Metropolitan Transit Authority of Omaha.

In addition to the powers and authority granted under the Transit Authority Law (Nebraska Revised Statutes §14-1801 to §14-1826), such regional metropolitan transit authority shall have and possess all of the powers and authority of, together with the duties and responsibilities of, a regional metropolitan transit authority pursuant to the Regional Metropolitan Transit Authority Act. The operating jurisdiction of such regional metropolitan transit authority shall be deemed to extend to all areas within the boundaries of the municipality that established the transit authority under the Transit Authority Law, as may thereafter be expanded.

At any time after the conversion into a regional metropolitan transit authority, any municipality that is within the same metropolitan statistical area or combined statistical area as such regional metropolitan transit authority may decide, by an affirmative two-thirds vote of its governing body, to request to join such regional metropolitan transit authority. Upon approval of such request by a two-thirds vote of the board of directors of such regional metropolitan transit authority, the operating jurisdiction of such regional metropolitan transit authority shall be deemed to extend to all areas within the boundaries of such municipality, as may thereafter be expanded.

The effective date of the conversion to a regional metropolitan transit authority shall be August 1, 2022.

RESOLUTION NO.425

June 23, 2022
Omaha, Nebraska

RESOLVED BY THE BOARD of DIRECTORS of the TRANSIT AUTHORITY OF THE CITY OF OMAHA:

WHEREAS, The Transit Authority of the City of Omaha, dba Metro, was created subject to the Transit Authority Law, Nebraska Revised Statute sections 14-1801 to 14-1826; and

WHEREAS, the Nebraska Legislature enacted the Regional Metropolitan Transit Authority Act, sections 18-801 to 18-825 of the Nebraska Revised Statutes; and

WHEREAS, Nebraska Revised Statute section 18-1804, provides for a transit authority established under the Transit Authority Law to convert to a regional metropolitan transit authority upon a two-thirds affirmative vote of the board of directors of such transit agency; and

WHEREAS, as of the effective date of such conversion, to be determined and specified at the time of vote by the Board of Directors of the Transit Authority of the City of Omaha, dba Metro, and such transit authority shall remain a body corporate and politic and a governmental subdivision of the State of Nebraska, but thereafter shall be known as the Regional Metropolitan Transit Authority of Omaha. In addition to the powers and authority granted under the Transit Authority Law, such regional metropolitan transit authority shall have and possess all of the powers and authority of, together with the duties and responsibilities of, a regional metropolitan transit authority pursuant to the Regional Metropolitan Transit Authority Act. The operating jurisdiction of such regional metropolitan transit authority shall be deemed to extend to all areas within the boundaries of the municipality that established the transit authority under the Transit Authority Law, as may thereafter be expanded; and

WHEREAS, at any time after a transit authority established under the Transit Authority Law has converted into a regional metropolitan transit authority, any municipality that is within the same metropolitan statistical area or combined statistical area as such regional metropolitan transit authority may decide, by a two-thirds affirmative vote of its governing body, to request to join such regional metropolitan transit authority. Upon approval of such request by a two-thirds vote of the board of directors of such regional metropolitan transit authority, the operating jurisdiction of such regional metropolitan transit authority shall be deemed to extend to all areas within the boundaries of such municipality, as may thereafter be expanded; and

WHEREAS, the availability of public transportation within such municipalities plays an increasing role in the recruitment and retention of both businesses and employees within such municipalities; and

WHEREAS, public transportation fosters economic development, real estate investment, and local job creation, and investment in new public transportation projects provides both short-term and long-term impacts on economic growth; and

WHEREAS, interconnectivity of public transportation systems across multiple municipalities within the same metropolitan statistical area or combined statistical area can play a critical role in fostering economic growth, avoiding duplication of service, ensuring equitable access to transportation service

throughout contiguous urbanized areas, and supporting transportation that crosses jurisdictional boundaries; and

WHEREAS, relieving congestion on the streets of such municipalities and providing for the establishment of comprehensive regional public transportation systems in such municipalities is a matter of public interest and statewide concern; and

WHEREAS, the Board of Directors of the Transit Authority of the City of Omaha deems that it is in the best interest of the community, passengers and the region to convert to a regional metropolitan transit authority.

NOW, THEREFORE, BE IT RESOLVED BY THE TRANSIT AUTHORITY OF THE CITY OF OMAHA BOARD:

The Transit Authority of the City of Omaha shall convert to the Regional Metropolitan Transit Authority of Omaha effective August 1, 2022.

ADOPTED BY:

CHAIR

CERTIFICATE

The undersigned duly qualified Recording Secretary, acting on behalf of the Transit Authority of the City of Omaha, certifies that the foregoing is a true and correct copy of a Resolution adopted at a legally convened meeting of the Board of Directors held on _____.

Signature of Recording Officer

Title of Recording Officer

Date

PURPOSE

The Omaha metro area needs reliable, quality public transportation to grow sustainably and serve the diverse needs of our residents.

MISSION

Metro connects people, places and opportunities through quality transit services.

VISION

Metro is a valued transportation choice for all members of our community and a vital partner in Omaha's future.

Metro aims to realize this vision by cultivating and investing in:

- Collaborative communication
- Well-maintained equipment & facilities
- Collaborative partnerships to improve our service
- Employee empowerment
- Up-to-date technology & processes
- Outstanding rider communication & experience
- Culture of respect & appreciation
- Ongoing training & safety efforts
- Recognition of Metro's value to the community

VALUES

Unity: We are a team with a common purpose.

Responsibility: We take pride in our work and are committed to going above and beyond.

Care: We care about our customers and each other.

Resourcefulness: We are adaptable and driven to overcome challenges.

Learning: We are always training for tomorrow.

Appreciation: We are motivated to provide a quality of life for those we love through competitive wages and compensation.

VISION:

METRO IS A VALUED TRANSPORTATION CHOICE FOR ALL MEMBERS OF OUR COMMUNITY AND A VITAL PARTNER IN OMAHA'S FUTURE.

Project Phoenix aims to make Metro a great place to work by creating a stronger culture and improving the way we work together



SERVICE COLLABORATIONS,
RIDER EXPERIENCE

RECOGNITION
OF METRO'S
VALUE TO THE
COMMUNITY

COLLABORATIVE
PARTNERSHIPS
TO IMPROVE OUR
SERVICE

OUTSTANDING RIDER
COMMUNICATION AND
EXPERIENCE -
"THE RIDER COMES
FIRST"

MAINTENANCE, EQUIPMENT,
AND TRAINING

CLEAN,
FUNCTIONING,
WELL-MAINTAINED
EQUIPMENT &
FACILITIES

UP-TO-DATE
TECHNOLOGY AND
PROCESSES TO ENSURE
QUALITY EQUIPMENT
AND SERVICE

ONGOING
TRAINING &
SAFETY EFFORTS
FOR ALL
DEPARTMENTS

COMMUNICATION,
CULTURE, AND
CAREERS

TRANSPARENT
2-WAY
COLLABORATIVE
COMMUNICATION

EMPLOYEE
EMPOWERMENT
THROUGH CAREER
ADVANCEMENT
AND REWARD

A CULTURE OF
MUTUAL RESPECT,
APPRECIATION, AND
TEAMWORK

Meeting Minutes – May 26, 2022

MINUTES

REGULAR MEETING

TRANSIT AUTHORITY OF THE CITY OF OMAHA

2222 Cuming Street

Omaha, Nebraska, 68102

May 26, 2022

MINUTES

The Transit Authority of the City of Omaha Board met in Regular Session on Thursday, May 26, 2022, at 8:30 a.m., in person at the Authority's Administration Building, 2222 Cuming Street, Omaha, Nebraska 68102, and virtually due to COVID-19. Notice was given in advance of the meeting by publication in the Omaha World Herald. For the benefit of the public in attendance, a copy of the Open Meetings Law is posted in the meeting room and the Agenda is published on the display in the facility lobby. The following persons were in attendance at the meeting:

Authority Board:

Ms. Amy Haase, Chair

Mr. Othello Meadows, Vice Chair

Mr. Jay Lund

Mr. Daniel Lawse

Ms. Julia Plucker

Authority Staff:

L. Cencic, CEO/Executive Director

I. Maldonado, Deputy Executive Officer

D. Grant, HR Director

E. Simpson, Legal Director

K. Pendland, IT Director (Absent)

W. Clingman, Finance Director

D. Kelsey, Operations Director

J. Willoughby, Senior Project Manager (Absent)

J. Rumery, Grant Administrator

Others Present:

Other Metro staff

Members of the public

Meeting Minutes – May 26, 2022

Agenda Item #1: Call to order

Ms. Haase called the meeting to order at 8:31 a.m. For the benefit of the public in attendance, a copy of the Open Meetings Law has been posted in the meeting room and is available online at ometro.com, and the agenda was published on the display in the facility lobby.

Agenda Item #2: Approval of Minutes of Previous Meetings

Ms. Haase entertained a motion to approve the minutes of the Board Meeting on April 28, 2022.

Motion by Mr. Meadows; Second by Mr. Lawse

ROLL CALL:

UNANIMOUS; MOTION CARRIES.

Agenda Item #3: Administrative Report

(L. Cencic)

Ms. Cencic formally introduced to the Board Ms. Gomez who is filling in as Board Secretary. Ms. Gomez is one of Metro's recent promotions from within Metro that Mr. Grant shared in his last Board report. Ms. Gomez is now Metro's Legal Clerk. Ms. Gomez's help as Board Secretary is necessitated by the recent retirement of Ms. Barritt who was with the agency for almost 36 years. Ms. Barritt retired in May 2022 and Metro wishes her well. Metro will work to fill her position.

Ms. Cencic updated the Board that Metro recently announced the extension of the K-12 Rides Free program through the summer break. The program has been incredibly successful. Metro has had over 150,000 student rides over the year-long pilot project, which is over a 75% increase in student ridership, even pre-pandemic. Metro is actively seeking funding to make the program permanent but in the meantime, Metro wants to continue the program due to the success of it so far.

Ms. Cencic informed the Board that Metro staff participated in Earth Day. Staff spoke with hundreds of people regarding the new electric buses. It was a great event where people were able to enjoy and view one of the electric buses. Metro also has a number of promotional events that happened in May which Mr. Maldonado will share in his report.

Ms. Cencic shared with the Board that Mr. Shering, Metro's Paratransit Manager, will be attending the Nebraska Public Transportation Managers Workshop in June in Norfolk, Nebraska. Metro is excited to have him attend that event.

Lastly, Ms. Cencic informed the Board that many projects continue including office construction. New offices are being created in the Administration area and eventually, audio-visual changes will be made to both the Board Room and the lower-level Training Room to better accommodate hybrid workspaces.

Discussion was had.

Meeting Minutes – May 26, 2022

Agenda Item #4a: Administrative Reports

(D. Grant)

In the Month of May, Metro had 14 people start new roles. Of those 14, five are bus operators, two are paratransit operators, two are mechanic helpers, one is a Buildings, Grounds & Equipment Fieldman, and two are custodians. Metro also started a Procurement & Contracts Manager on the Administrative team. In addition to this position, Metro recently extended an offer for a Senior Communications & Community Relations Manager and that offer has been accepted. Metro is excited to have these new people join as new staff and be a part of the current hiring efforts.

Since the last board meeting, we have created and started advertising for 4 new roles. Those roles include two Body Shop Mechanics, a Tire Specialist, and an Inventory Specialist.

In addition to recruiting updates, Mr. Grant updated the Board that the Equal Opportunity plan has been submitted. This is a 4-year plan that helps Metro ensure equity across recruiting, discipline, and training initiatives throughout the organization. The plan also helps us monitor and ensure that Metro's internal demographics resemble the community that Metro serves.

Lastly, Metro has developed and started rolling out a new performance management initiative and plan for the administrative team. Metro is excited to see how that can help coach and develop the administrative staff.

Discussion was had.

Agenda Item #4b: Administrative Reports

(I. Maldonado)

Metro's team continues to work actively towards monitoring service delivery and enhancing customer experience. Our training team has been extremely busy training new operators and mechanics. Since our last Board meeting, we held graduation for 8 fixed route operators, 3 MOBY operators, and 1 mechanic. Tomorrow we will have 5 additional operators graduating.

To promote the use of transit and support our local elections, on Tuesday, May 10th, 2022, Metro provided free rides on all of its services. The Bus to Ballot initiative generated an 11% increase in ridership compared to a typical Tuesday during this month, for a total of 977 additional rides. On May 20th, 2022, Metro celebrated the national Bike to Work Day with customers using bikes to ride Metro were able to ride fare-free. This generated a 28% increase in bike rack usage onboard with 24 more bikes compared to a typical Friday during this month. On this day, Metro also noticed 450 additional riders.

On May 4th, 2022, during our Employee Appreciation & Safety Recognition Luncheon, Metro recognized 22 bus and MOBY operators for every 5 years of safe service. Nine operators were recognized for 5 years of driving safely, 5 for 10 years, 4 for 15 years, 3 for 20 years, and 1 for 25 years of safe driving. Also, 23 members of our fleet & facility maintenance and our custodial teams were recognized for not having any accidents.

On May 22nd, 2022, Metro started a new fixed route bus operator schedule and Mr. Maldonado is happy to announce that the changes did not cause any major difficulties or inconveniences to Metro customers.

Discussion was had.

Meeting Minutes – May 26, 2022

Agenda Item #5: Request Appointment of New Member to Hourly Pension Retirement Committee

(W. Clingman)

Staff is requesting appointment of one hourly retirement committee member because of a vacancy created by a staff retirement.

The Metro hourly pension plan requires a 6-member committee which is comprised of the following individuals:

- Two members appointed by the Transport Workers Union of America, Local 223; one from among the local membership and one from the International Union
- Two members appointed by the Metro Board of Directors; one from the Metro management personnel and one from the Metro Board
- Two members from the citizens of Omaha who are businessmen qualified in financial affairs; one is appointed by the Union and one is appointed by the Metro Board of Directors

Ivan Maldonado would fill the management personnel vacancy the was created with the retirement of Kelly Shadden.

Discussion was had.

Motion by Mr. Meadows; Second by Ms. Plucker

ROLL CALL:

UNANIMOUS; MOTION CARRIES.

Agenda Item #6: Request Approval of Fiscal Year 2021 Audited Financials

(W. Clingman)

Staff is seeking approval of the 2021 audited financial statements. Hamilton Associates performed the audit and produced the December 31, 2021 Audited Financial Statements. Representatives from Hamilton Associates reviewed the audit report with Lauren Cencic, William Clingman and the Finance/Procurement Committee. A copy of the audit report is included in the Board Packet. Assuming Finance/Procurement Committee concurrence, recommend approval.

Discussion was had.

Motion by Ms. Plucker; Second by Mr. Meadows

ROLL CALL:

UNANIMOUS; MOTION CARRIES.

Meeting Minutes – May 26, 2022

Agenda Item #7: Request Approval of Revised Operating Policy 33 – Appearances Before the Board

(L. Cencic)

Operating Policy 33 addresses appearances before Metro’s Board of Directors. The policy was last revised and approved by the Board in August 1988. The proposed revised operating policy was developed in conjunction with the Planning/Policy Committee. The proposed revisions are compliant with the Open Meetings Law and provide clarity on the rights of the public and stakeholders when making public comments at Board meetings. Under the proposed policy, a public comment period for items not on the agenda would be added to future Board meetings. A copy of the revised operating policy is being sent under separate cover.

Discussion was had.

Motion by Mr. Lund; Second by Mr. Lawse

ROLL CALL:

UNANIMOUS; MOTION CARRIES.

Agenda Item #8: Request Approval of the 2023 Transportation Improvement Program

(J. Rumery)

Staff requests approval of the 2023 element of the 2023- 2028 Transportation Improvement Program (TIP). This amendment is to program funds and create the 2023 Program of Projects (POP).

Staff recommends programming existing Capitalized Operations Apportionment Funds (5307) in the FY 2023 element of the TIP. Staff is also requesting to program

Staff is recommending approval of the 2023 Program of Projects in the following manner:

Meeting Minutes – May 26, 2022

PROJECT	SOURCE OF FUNDS	AMOUNT	DESCRIPTION
SUPPORT EQUIPMENT AND FACILITIES	5307	Fed: \$1,784,000 Local: \$446,000 Total: \$2,230,000	Funds will be used to procure A&E Services for projects, procure software for finance, purchase new office furniture and procure a new generator and associated switches and room remodel.
TRANSIT ENHANCEMENTS	5307	Fed: \$1,012,000 Local: \$253,000 Total: \$1,265,000	A&E Services for up to 50 new shelters and projects associated, procure up to 50 new shelters, procure signage for up to 50 new shelters
UNIFIED WORK PROGRAM & PLANNING	5307	Fed: \$798,816 Local: \$199,704 Total: \$998,520	Funds Management and planning activities for 2022 and 2023
CAPITALIZED OPERATIONS	5307	Fed: \$690,880 Local: \$172,720 Total: \$863,600	Partial ADA service, Employee Training and Project Management

Meeting Minutes – May 26, 2022

PROJECT	SOURCE OF FUNDS	AMOUNT	DESCRIPTION
PREVENTATIVE MAINTENANCE	5307	Fed: \$5,600,000 Local: \$1,400,000 Total: \$7,000,000	Preventative Maintenance for both Bus and Buildings, Grounds and Engineering

Board approval will allow the projects to be committed for FY 2023. Projects will be submitted to MAPA for consideration at the May 2022 MAPA Board Meeting. Total new local encumbrance of federal funds from these changes will be: \$9,885,696. Total new encumbrance of local funds from these changes will be: \$2,471,424. Total new encumbrance of all funds will be \$12,357,120.

Approval will ensure Metro’s compliance with FTA planning requirements.

This item will be reviewed by the procurement committee prior to the Board Meeting. Assuming committee concurrence, staff requests the Board approve the Resolution as presented.

Discussion was had.

Motion by Mr. Lund; Second by Ms. Plucker

**ROLL CALL:
UNANIMOUS; MOTION CARRIES.**

Agenda Item #9: Board Chair Report

(A. Haase)

Ms. Haase shared with the Board that the Policy & Planning Committee has been focused on community and public engagement policy and discussed next steps for MetroNEXT. MetroNEXT will be a large portion of what this committee will focus on over the next few months. Big kudos to all of the staff. It was exciting to see the MetroNEXT plan approved last month.

Mr. Lawse reported that the Operations Committee discussed hiring updates and all the good work that is being done, the bus fleet, and the operational impacts of MetroNEXT. Mr. Lund thanked Metro for adding the streetcar to the ever-growing scope. That will be more work for Metro staff but it will also be part of a bigger transit goal for the city.

No updates were shared from the Finance Committee.

Meeting Minutes – May 26, 2022

Agenda Item #10: Date, Time and Place of Next Board Meeting

Thursday, June 23, 2022, at 8:30 a.m. to be held at Metro Transit Authority’s Administrative Building.

Agenda Item #11: Adjournment

There being no further business to come before the Board, a motion was entertained to adjourn the meeting at 8:59 a.m.

Motion by Ms. Plucker; Second by Mr. Lawse

ROLL CALL:

UNANIMOUS; MOTION CARRIES.

Ms. Amy Haase – Chair

Recording Secretary

OPERATING POLICY

Subject:

Number

**APPEARANCES BEFORE
THE BOARD**

Adopted: March 27, 1986
Revised: August 25, 1988
May 27, 2022

33

Purpose:

To establish procedures for members of the public to speak at meetings of the Metro Board of Directors.

Policy:

In accordance with of the Open Meetings Act, Neb. Rev. Stat. §§ 84-1407 through 84-1414, as amended from time to time, meetings of the Board of Directors (“Board”) shall be open to the public in order for community members to attend and speak at meetings of the Board, except as otherwise provided by the Constitution of the State of Nebraska, federal statutes, and the Open Meetings Act. Metro’s Board recognizes the importance of public participation, appreciates input from community members, and is committed to conducting its meetings in a productive and efficient manner. The intent of public comment should be to share thoughts on topics related to Metro business and therefore, to help Metro make better decisions. To achieve this, the following rules and procedures shall apply to all speakers:

1. Public comments or testimony shall be permitted as provided on the Board agenda and must be related to an agenda resolution or action item. All public comments or testimony shall occur before the Board takes any official action.
2. To provide for the orderly expression by any member of the public, the Board shall provide a designated period for oral comment(s) on its regular meeting agenda and at its regular meeting for comments and statements not related to any agenda resolution or action item.

3. Speakers will be limited to two (2) minutes in recognition that others may also wish to speak. The Board Chair, at his or her discretion, may limit the designated period for public comment
4. Speakers are required to use a public microphone and begin by stating their name and address for the record and state the name of any organization or person they are representing.
5. Organizations shall designate one representative to speak on their behalf, as to avoid repetitive commentary.
6. Speakers will address all comments or testimony to the entire Board as a whole and not an individual Board member. No person may address or question Board members directly. Discussion between speakers and meeting attendees will not be permitted.
7. Public comment is not intended to require the Board and/or members of staff to answer any questions. This includes polling of the Board or any requests to take official action, such as votes or actions not on the published agenda are restricted by law.
8. Speakers must be courteous in their language and presentation and should refrain from repetitious, profane, or irrelevant comments.
9. If the Chair is of the opinion that a speaker is out of order, the Chair may so declare and direct the speaker to terminate his or her address. Any Board Member may challenge the ruling of the Chair by requesting a roll call vote. The Chair shall have no right to exercise veto power on the motion. A majority vote shall be required to overrule the Chair.
10. All documents read before the Board must be submitted to the recording secretary and will be made a permanent part of the meeting record.

Meeting Minutes – May 27, 2022

MINUTES

**BOARD RETREAT
TRANSIT AUTHORITY OF THE CITY OF OMAHA
2222 Cuming Street
Omaha, Nebraska, 68102
May 27, 2022
MINUTES**

The Transit Authority of the City of Omaha Board met in a Board Retreat on Friday, May 27, 2022, at 3:00 p.m., in person at the Authority's Administration Building, 2222 Cuming Street, Omaha, Nebraska 68102. Notice was given in advance of the meeting by publication in the Omaha World Herald. For the benefit of the public in attendance, a copy of the Open Meetings Law is posted in the meeting room and the Agenda is published on the display in the facility lobby. The following persons were in attendance at the meeting:

Authority Board:

Ms. Amy Haase, Chair
Mr. Othello Meadows, Vice Chair
Mr. Jay Lund
Mr. Daniel Lawse
Ms. Julia Plucker (absent)

Authority Staff:

L. Cencic, CEO/Executive Director
I. Maldonado, Deputy Executive Officer
D. Grant, HR Director
W. Clingman, Finance Director
D. Kelsey, Operations Director

Agenda Item #1: **Call to order**

Ms. Haase called the meeting to order at 3:11 p.m. For the benefit of the public in attendance, a copy of the Open Meetings Law has been posted in the meeting room and is available online at ometro.com, and the agenda was published on the display in the facility lobby.

Agenda Item #2: **Discussion – Strategic Planning on Governance & Budget**

(L. Cencic)

Ms. Cencic led a discussion on strategic planning related to governance and budget including opportunities and limitations to implement service improvements related to MetroNEXT. Discussion was had on the availability of staffing and bus fleet to implement improvements as well as potential funding options including federal COVID relief funding and conversion to a regional transit authority under state statute.

Discussion was had.

Meeting Minutes – May 27, 2022

Agenda Item #3: Executive Session

Ms. Haase entertained a motion to enter into Executive Session at 4:30 p.m.

Motion by Mr. Lawse; Second by Mr. Lund

ROLL CALL:

UNANIMOUS; MOTION CARRIES.

Ms. Haase entertained a motion to return to Regular Session at 4:35 p.m.

Motion by Mr. Lund; Second by Mr. Lawse

ROLL CALL:

UNANIMOUS; MOTION CARRIES.

Agenda Item #4: Date, Time and Place of Next Board Meeting

Thursday, June 23, 2022, at 8:30 a.m. to be held at Metro Transit Authority's Administrative Building.

Agenda Item #5: Adjournment

There being no further business to come before the Board, a motion was entertained to adjourn the meeting at 4:36 p.m.

Motion by Mr. Meadows; Second by Mr. Lund

ROLL CALL:

UNANIMOUS; MOTION CARRIES.

Ms. Amy Haase – Chair

Recording Secretary

May

Recruiting Report

	June Hires	Proj. Remaining Need	Recruiting Activity Notes
All Roles	16	22+	16 people were hired into new roles at Metro in the month of June. Metro also posted 5 additional hiring needs: Sr. Engagement & Experience Specialist, Communications Specialist, Tire Specialist, and 2 Dispatchers

Operations				
	Bus Operators - Omaha	6	Reevaluating	6 new hires were identified for the July training class.
	Paratransit Operators	1	2	New Hire started June 13th

Maintenance				
	Mechanic III	1	5	Currently reviewing and interviewing candidates.
	Mechanic Helper	0	1	Currently reviewing and interviewing several candidates.
	Body Shop Mechanic	0	2	Currently reviewing and interviewing several candidates.

BG&E				
	N/A	0	0	

Custodial				
	Custodian	0	1	Currently reviewing and interviewing several candidates.

May**Recruiting Report**

Role	June Hires	Proj. Remaining Need	Recruiting Activity Notes
Admin Staff	8	11	
↳ Mngr of Communications & Community Relations	0	0	Nicole Ebat Started June 13th
Communications Specialist	1	0	New Hire Starting June 20th
↳ Maintenance Supervisor	2	0	1 new hire started June 13th another will start June 20th.
Inventory Specialist	1	0	New Hire Starting June 20th
Transit Field Officer	3	0	3 employees have been promoted.
↳ Dispatcher	0	2	Currently reviewing and interviewing candidates.
↳ Tire Specialist	1	1	New Hire Starting June 20th
Sr. Employee Engagement & Experience Specialist	0	1	Currently reviewing and interviewing candidates.
↳ Sr. Manager of Planning & Scheduling	0	1	Currently reviewing candidates and will start interviewing soon.
<u>Pending Job Openings</u>		<u>6</u>	These job descriptions are currently being drafted.

Jobs are posted internally, on Indeed, NEworks, LinkedIn, CareerLink, print ads, social media, www.ometro.com, exterior bus signage, and hood signs.

ADMINISTRATIVE REPORT

Grant Administration Update – Jeffrey Rumery:

Grant No.	Description	Grant Total	Funding Remaining Date 06/15/2022	Completed Projects	Status of ongoing and completed projects
NE-03-0041	Construct Transit Center(s); Buses	\$6,646,607	\$226,605	Rolling stock procurement, Westroads and Benson Park Transit Centers; split-funded NOTC upgrade.	Transit Center enhancements are in the process of being installed and finished.
NE-04-0044	Creighton TC	\$2,993,130	\$1,263,288	Phase I of Transit Mall complete. Phase II substantially complete.	
NE-95-X004/NE-35-X005	BRT ALLOCATION GRANT	\$7,443,889	\$2,120,700	Construction is complete. Bus project is complete.	Construction on 8 th & Farnam station has begun.

Grant No.	Description	Grant Total	Funding Remaining Date 06/15/2022	Completed Projects	Status of ongoing and completed projects
NE-34-X006	FLEET & FUEL MGT GRANT	\$4,709,375	\$0	New Buses have arrived and are in service, Fleet & Fuel has been project is in process for software and pumps.	Buses have arrived and are in service. Portions of software is in process; hardware will be procured through other means. Grant will close this quarter
NE-34-X007	FARE SYSTEM UPGRADE	\$1,775,936	\$483,955	Contract finalized and vehicles install completed. Station Install complete.	UMO Rollout continues.
NE-34-X008	DIGITAL DISPLAYS	\$2,265,610	\$0	Displays have arrived and are in installed.	Grant will close this quarter.
NE-34-X009	FACILITY SUSTAINABILITY	\$6,685,000	\$6,588,136	Task Order 10 to SRF for preliminary design and engineering has been signed.	Final IFB for the projects is in process of completion. Replace Employee Parking, add solar, upgrade electrical, expand CNG footprint, replace skylights. Work Orders have been issued for design
NE-90-X118	CARES ACT GRANT	\$24,162,926	\$10,132,871	Driver barrier installed on majority of buses, New Flyer Barriers on order.	Will be used to offset Metro's expenses in response to the COVID-19 Emergency. Funds will support adequate response to, and recovery from, COVID-19 Emergency.
NE-90-X117	2019 5307 OPERATING GRANT	\$6,800,200	\$271,479	Vans project has been completed; small projects have started. New truck has been purchased for Maintenance, other capitalized operations	Small projects remaining to close before the grant is closed.

Grant No.	Description	Grant Total	Funding Remaining Date 06/15/2022	Completed Projects	Status of ongoing and completed projects
NE-90-X120	2020 5307 OPERATING GRANT	\$8,664,737	\$4,414,915	Furniture for New offices has been procured,	Grant will allow for various projects such as new shelters, shop equipment and support vehicles. New MOBY Vans are being speced to procure
NE-34-X010	2020 Lo No Grant	\$2,369,500	\$178,440	3 all Electric New Flyer 40' Buses have arrived. Charging stations have been installed and are operating. Buses are going through post-delivery inspections.	Tools have been arriving on a piecemeal basis and training has been taking place with technicians.
NE-90-X125	2021 Metro 5307 Grant Capital/Planning/ADA	\$3,186,300	\$2,175,205	MetroNext is complete, various projects for BGE & Maintenance are in various stages of procurement.	Grant will allow for various projects around Metro to be Completed such as new radios, signage computer hardware and software, and shop tools and equipment. Will also fund Planning and ADA services
NE-90-X127	2015 ARP GRANT	\$14,170,473	\$13,531,742		Will be used for Metro's response to the ongoing COVID-19 Emergency

SOCIAL MEDIA SUMMARY

5.1.22 - 5.31.22



Facebook: [Metro Transit Omaha](#)

Posts: 17
Reach: 13,447
Reactions: 229
Comments: 7
Shares: 80
8 new page likes | 0.38% increase



Twitter: [@rideORBT](#)

Tweets: 32
Impressions: 22,400
Avg. 1,628 impressions/post for the year
Mentions: 63
Profile visits: 2,230
18 new followers | 1.7% increase



Instagram: [@metrotransitoma](#)

Posts: 6
Likes: 146
Avg. 26.2 likes/post for the year
Comments: 0
3 new followers | 0.23% increase



EARNED MEDIA SUMMARY

5.1.22 - 5.31.22

18 stories | 8 outlets

Omaha Metro to offer fare-free transit during primary election



WOVT - Bus to Ballot

Bus to Ballot: Metro to provide free rides on election day



KPTM - Bus to Ballot

Public comment sought for Omaha, Council Bluffs transportation improvement projects totaling over \$58 million



KETV - Transportation Improvement

Omaha Metro extends K-12 rides free program through summer

The pilot program provides free bus, MOBY and ORBT rides for all kindergarten through 12th grade students in Omaha and surrounding area during regular service hours.

May 23, 2022

Related To: Omaha Metro



Mass Transit - K-12 Rides Free

Metro extends free rides for Omaha K-12 students through summer



KMTV - K-12 Rides Free

Omaha Metro reports increase in ridership for May



WOVT - Ridership

Bus to Ballot May 10

Metro provided free rides for the local primary elections on Tuesday, May 10. This applied to all services Metro provides: bus, ORBT, and MOBY.

This promotion generated an 11% increase in ridership compared to a typical Tuesday in May.

UNO Childcare Visit May 18

Staff members took a bus out to the UNO Childcare Center to talk to the classes about being a bus operator and taking the bus in Omaha.



Omaha Parliament Club Ride May 11

Staff met with the Omaha Parliament Club, the official fan club of Union Omaha, to talk to them about transit in Omaha and to help them ride ORBT to a local game.



Bike to Work Day May 20

As a promotion for Bike to Work Day, Metro offered free rides to any passengers with bikes.

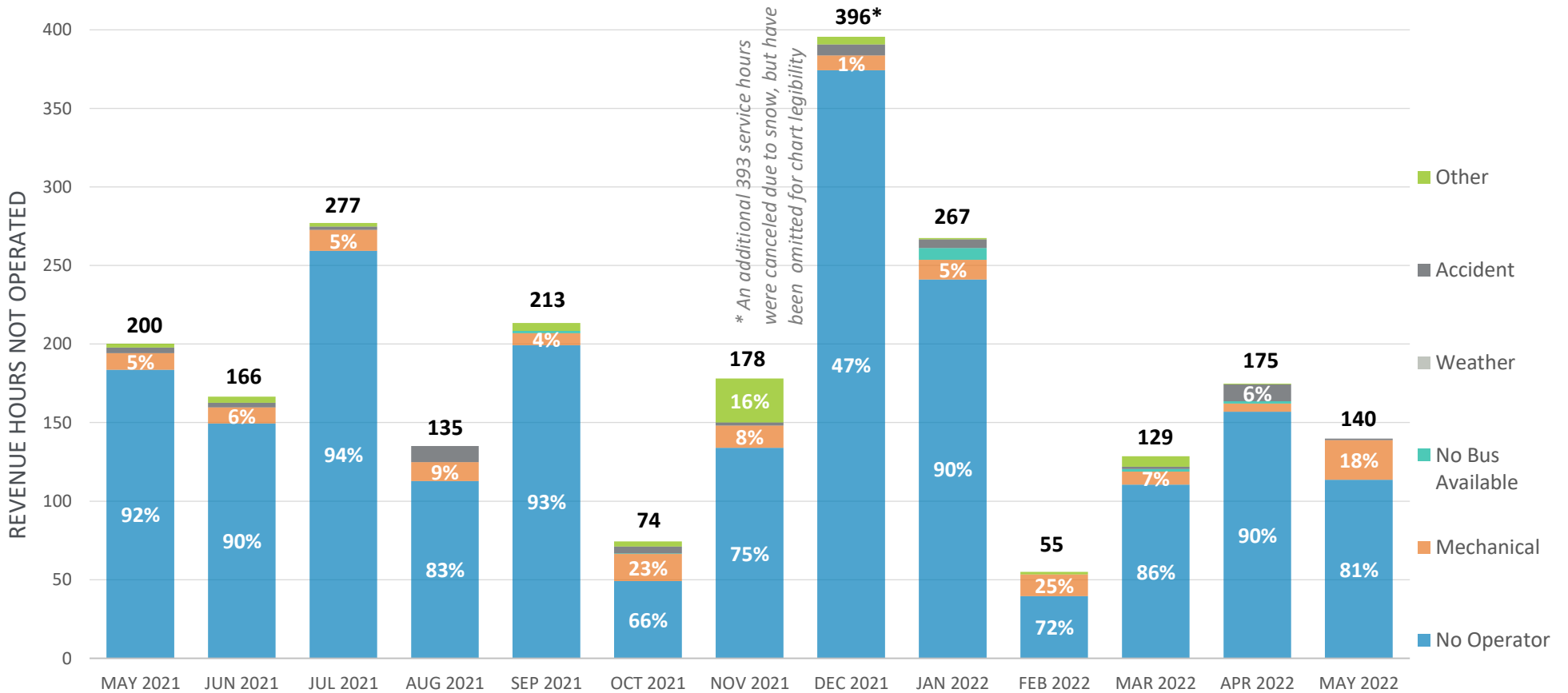
This promotion generated a 28% increase in bike rack usage and a 5% increase in ridership compared to a typical Friday in May.

OUTREACH

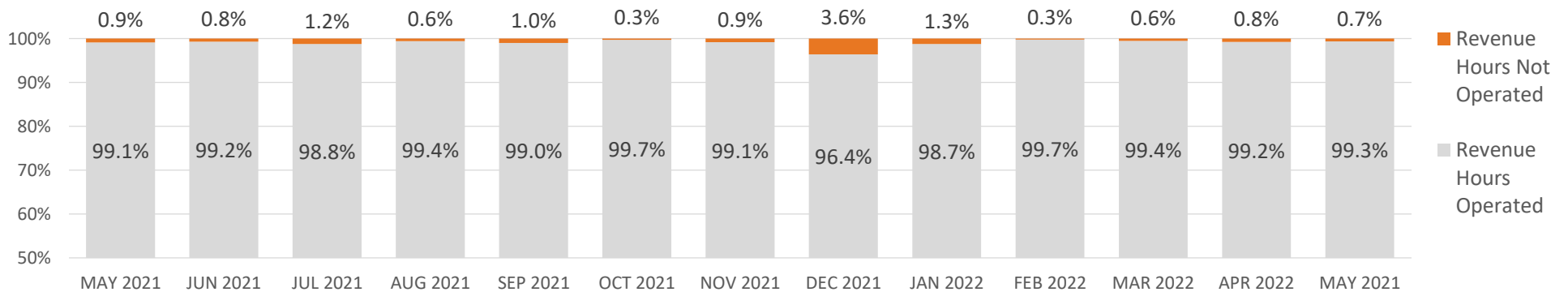


MONTHLY SERVICE INTERRUPTIONS

REVENUE HOURS NOT OPERATED BY TYPE

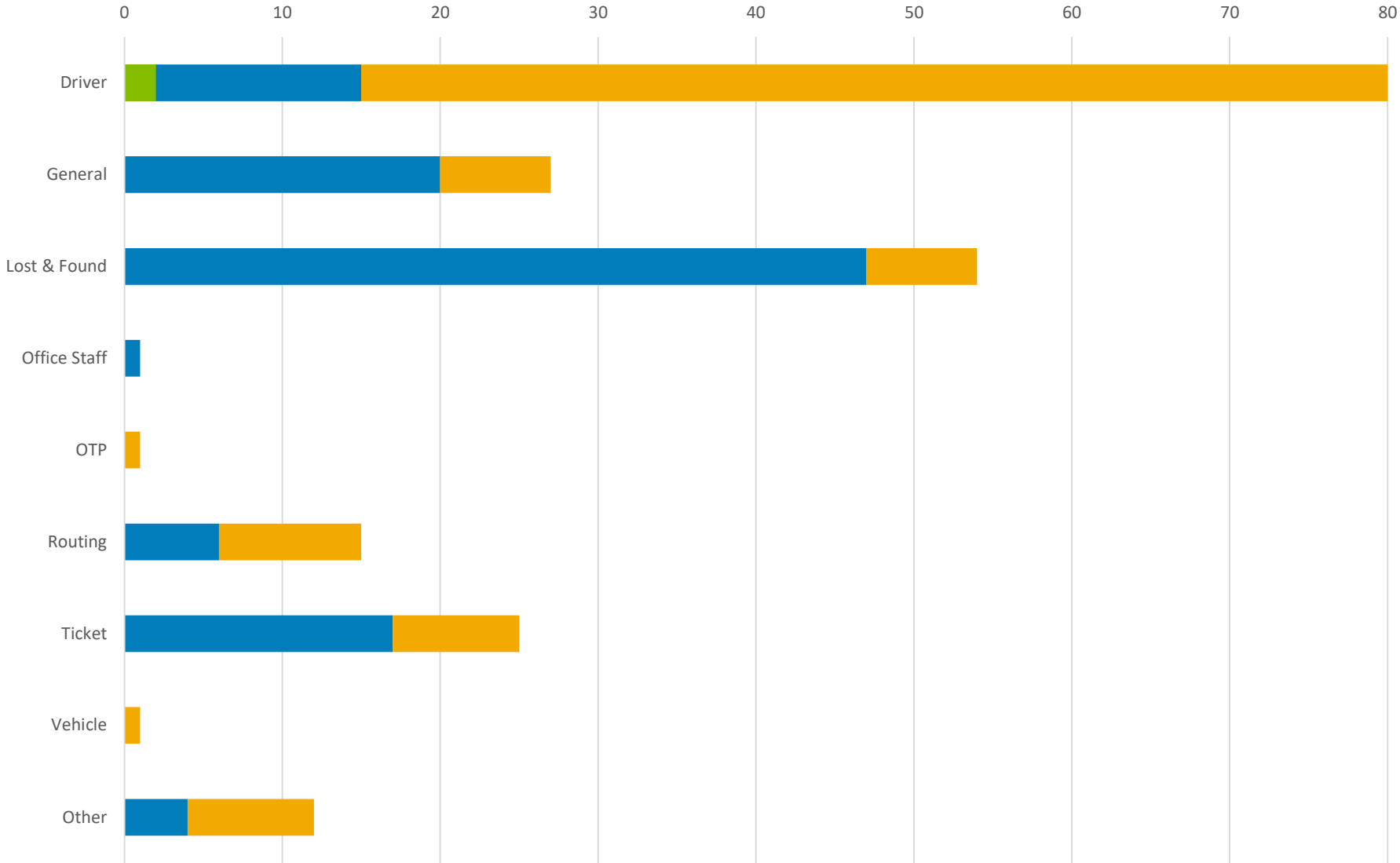


Percent of Total Revenue Hours

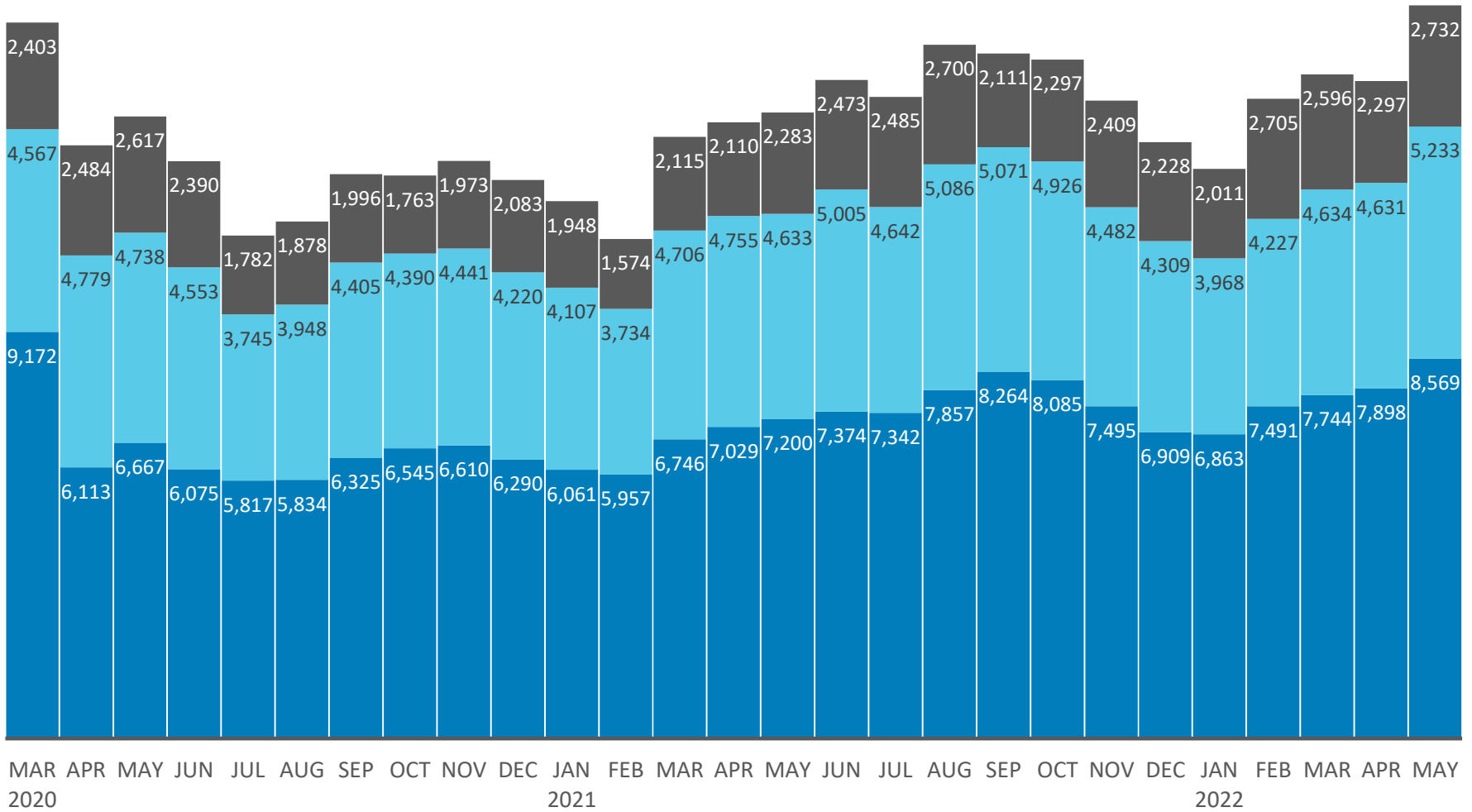


May 2022
Fixed Route Registered Customer Service Concerns by Category

Positive Neutral Negative



COVID-19 Impact on Monthly Ridership - Average by Day Type

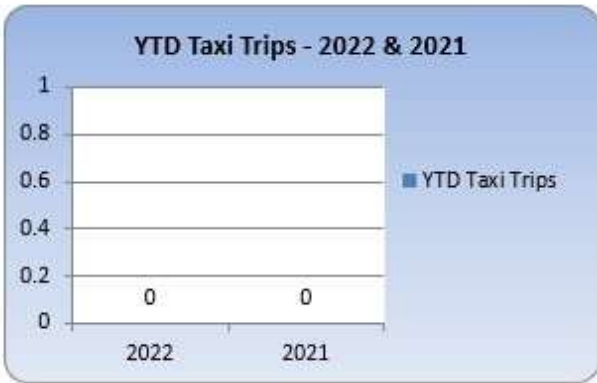
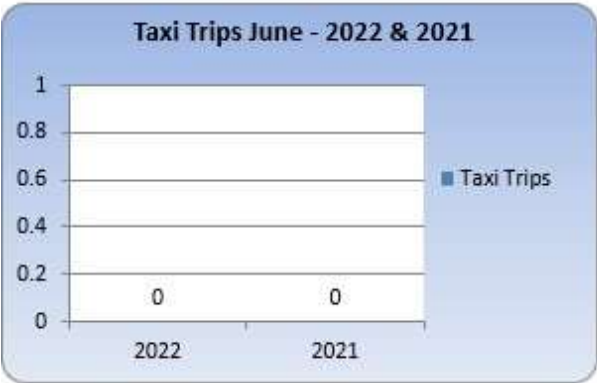


■ Average Weekday
 ■ Average Saturday
 ■ Average Sunday

Metro Transit Operations Report May 2022

Current Month	2022	2021	Variance	Year to Date	YTD 2022	YTD 2021	YTD Variance
Service				Service			
Service Hours	21013	21810	-3.65%	Service Hours	105633	111345	-5.13%
Service Miles	289575	301323	-3.90%	Service Miles	1455945	2E+06	-5.44%
Interruptions				Interruptions			
Hours Between Interruptions	60	69	-13.04%	Hours Between Interruptions	286	313	-8.63%
Hours Between Interruptions	350	316	10.80%	Hours Between Interruptions	369	356	3.83%
Miles Between Interruptions	4826	4367	10.52%	Miles Between Interruptions	5091	4919	3.49%
Target Miles	3350	3350		Target Miles	3350	3350	
Road Calls				Road Calls			
Road Calls	50	44	13.64%	Road Calls	157	206	-23.79%
Miles Between Road Calls	5792	6848	-15.43%	Miles Between Road Calls	9274	7474	24.08%
Paratransit				Paratransit			
Total Van Trips	6683	5626	18.79%	Total Van Trips	28220	26495	6.51%
Passenger Hours	3601	3260	10.46%	Passenger Hours	16032	15455	3.73%
Trips per Hour	1.86	1.73	7.54%	Trips per Hour	1.76	1.71	2.68%
Passenger Miles	45098	36757	22.69%	Passenger Miles	183274	170599	7.43%
Trips per Mile	0.1482	0.1531	-3.18%	Trips per Mile	0.1540	0.1553	-0.86%
Taxi Trips	0	0	0.00%	Taxi Trips	0	0	0.00%
Total Trips - Van & Taxi	6683	5626	18.79%	Total Trips - Van & Taxi	28220	26495	6.51%



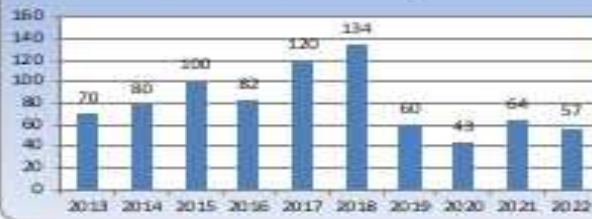


Service Interruptions Detail

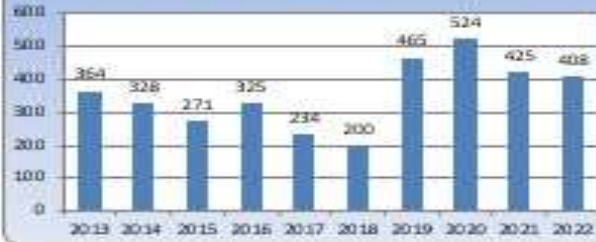
	May-21	May-22			2021	2022	
Type	2021	2022	Difference		YTD	YTD	Difference
Accident	1	1	0		16	8	-8
Unsanitary Bus	0	0	0		5	3	-2
Delayed Out Operator	49	34	-15		117	192	75
Bus Operator Family Emergency	0	0	0		2	2	0
Drunk on Bus - Police Called	1	0	-1		2	0	-2
Passenger Emergency	1	0	-1		3	0	-3
Weather	0	0	0		7	0	-7
Mechanical	12	25	13		126	73	-53
Unknown	1	0	-1		2	0	-2
Vandalism on Bus	0	0	0		0	0	0
Heavy Traffic	0	0	0		2	0	-2
No Bus Available	0	0	0		61	8	-53
Total	65	60	-5		343	286	-57

Mechanical Reasons	May-21	May-22			2021	2022	
Air Conditioner	0	0	0		0	3	-3
Air pressure went down	2	0	-2		7	11	-4
Brake Problem	0	1	1		5	6	-1
Broken Belt	0	0	0		0	0	0
Bus Body Problem	1	0	-1		2	3	-1
Bus shut down	3	8	5		36	61	-25
Delayed by Train	0	0	0		1	1	0
Door Problem	0	0	0		5	6	-1
Electrical Problem	1	1	0		6	12	-6
Farebox	1	0	-1		4	4	0
Leaking Fluid	1	0	-1		14	19	-5
Leaking fuel	0	0	0		1	1	0
Lift malfunction	0	0	0		1	3	-2
Light problem	0	0	0		3	6	-3
Low water	0	3	3		0	3	-3
Mirror Broke	2	0	-2		4	7	-3
No power	0	4	4		5	16	-11
Power Steering Problem	0	1	1		1	4	-3
Oil Pressure	0	0	0		1	1	0
Overheated	0	1	1		2	12	-10
Radiator Leak	0	0	0		1	1	0
Seat Problem	0	0	0		0	0	0
Starting problem	0	0	0		0	5	-5
Suspension problem	0	2	2		2	8	-6
Tire problem	1	2	1		9	16	-7
Transmission malfunction	1	0	-1		3	8	-5
Unknown Mechanical	1	2	1		13	28	-15
Total	14	25	11		126	245	119

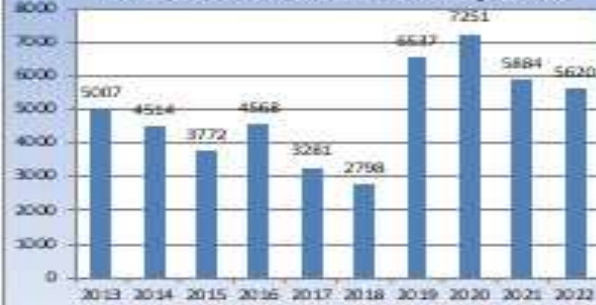
Service Interruptions



Hours Between Interruptions



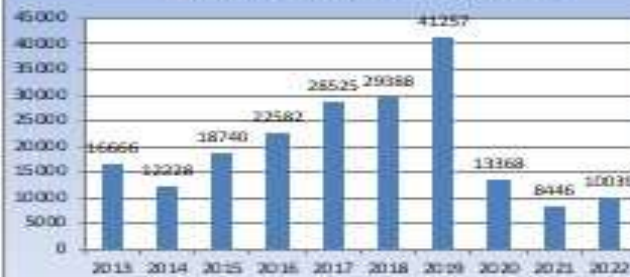
Miles Between Interruptions



Roadcalls



Miles Between Roadcalls



May 2022 – On-Time Performance 79.2%

Filters

Date Range Between Last Calendar Month And Route (Optional) In List (11, 13, 14, 15, 18, 24, 26, 3, 30, 35, 36, 4, 5, 55, 8) And Is Last Stop in Trip? Equal to 0 And Last Record Equal to 1



Month	Start Date	End Date	Early Departs	% Early Departure	On Time Departs	% On Time Departure	Late Departs	% Late Departure	Total
May	5/1/22	5/31/22	15,218	11.3%	106,769	79.2%	12,863	9.5%	134,850

May 2022

Registered Customer Service Concerns by Category

Total Calls	13749
Bus	8366
MOBY	5383

Calls by Category

	Total	Positive	Neutral	Negative	Percentage
Driver	91	3	14	74	37.60%
General	27	0	20	7	11.15%
Lost and Found	55	0	48	7	22.72%
Office Staff	7	0	1	6	2.89%
Other	17	0	13	4	7.02%
OTP	1	0	0	1	0.41%
Routing	17	0	6	11	7.02%
Ticket	25	0	17	8	10.33%
Vehicle	2	0	0	2	0.82%
Total	242	3	119	120	100.00%
Percentage	100%	1.23%	49.17%	49.59%	